

Drinking Water Intake and Login Verification Form

SAMPLE INTAKE				RECEIPT DETAIL / COC CHECK				
Priority/Emergency Service Requested		YES	<input checked="" type="radio"/> NO	Regulation Circled?		<input checked="" type="radio"/> Yes	<input type="radio"/> No	
Time Sensitive Hold Time		YES	<input checked="" type="radio"/> NO	Drinking Water System number entered?		<input checked="" type="radio"/> Yes	<input type="radio"/> No	
Client: WSP				Rush TAT?		<input checked="" type="radio"/> Yes	<input type="radio"/> No	
				Check pH <2 on COC		<input checked="" type="radio"/> Yes	<input type="radio"/> No	
SAMPLE RECEIPT INFORMATION				VERIFICATION CHECKLIST				
Mode of Delivery:		<input checked="" type="radio"/> Courier	<input type="radio"/> Drop Off	Sample Name entered as per CoC		<input checked="" type="radio"/> Yes	<input type="radio"/> No	
COURIER		AIS DRIVER		Sampling Date and time entered as per CoC		<input checked="" type="radio"/> Yes	<input type="radio"/> No	
Waybill Number				Planned event selected in order of COC		<input checked="" type="radio"/> Yes	<input type="radio"/> No	
Temperature 25.1		Cooler Count		Guideline added or auto-allocated		<input checked="" type="radio"/> Yes	<input type="radio"/> No	
Cooling Method		<input checked="" type="radio"/> None	<input type="radio"/> Ice	<input type="radio"/> Ice Packs	Due dates updated		<input checked="" type="radio"/> Yes	<input type="radio"/> No
SAMPLE MATRIX/BOTTLE INFORMATION				Overall Description added or auto-allocated				
DW Schedule 24 Bottles Correct?		<input checked="" type="radio"/> Yes	<input type="radio"/> No	Rec'd date and time as per COC				
DW Metals pH Check <2		<input checked="" type="radio"/> Yes	<input type="radio"/> No					
Bottle Types:		Sample Count		VALIDATION				
Green/white				Validation errors or checks		Yes	<input checked="" type="radio"/> NA	
Orange/black				SIF created		Yes	<input checked="" type="radio"/> NA	
Orange/black - LCMS				Login Comments:				
Warm red/green/white								
Warm red/white		2x12						
Yellow/black								
Purple/white								
Light blue/white								
Others (detail)								
Comments on Samples and Bottles:				Workorder #:				
				WTR/21228				
Layout Staff Initials				Login Staff Initials:				
Date and Time of Layout		2/22/24 1130						